

# FRIENDS OF THE STONEHAM LIBRARY

## MEETING AGENDA



Location:	Home of Glenda Colon and virtual <a href="#">Zoom link</a>
Date:	November 12 <sup>th</sup> , 2023
Time:	12:00pm – 1:00pm
Meeting Organizers:	Caroline Read – President Lindsay Laughlin – Vice President Allison Lane – Secretary Kim Mayers Jacobs – Treasurer Glenda Colon - new member!

### **Meeting Minutes for Sunday November 12th, 2023:**

1. 12:00pm Call to Order. In attendance:
  - a. In-person: Caroline, Lindsay, Glenda
  - b. Virtual: Jeannie, Connie, Sheryl
  - c. Not in attendance: Allison, Kim
2. Approval of Minutes from 10/14/23
  - a. Motion to approve: Lindsay; seconded: Jeannie: unanimous.
3. Approval of Financial Reports
  - a. Motion to approve: Lindsay; seconded: Jeannie: unanimous.
4. We are still getting checks and website donations from the November Postcard and Email Donation Drive although it has not quite paid for itself yet.  $\frac{3}{4}$  of Town received postcard due to cost and we could spend the remaining \$1K to cover the remainder of town. Caroline wasn't sure we should spend more since we don't know it was more than paid for itself. Lindsay thought we should as it likely will pay for itself and some more and was also an awareness campaign to all Stoneham Residents about the existence of the Friends and the 50<sup>th</sup> year anniversary. Motion to approve: Lindsay, vote of 2/5 vote. Does not pass.
5. Future Book Sale strategy to restrict donation to the following to reduce the amount of unsalable books. Sheryl asked a question about what was still left in the space. Caroline explained that all the books have been cleaned out of the room and there may still be a few books on the upstairs sale rack. Lindsay explained that the library needs the space for a potential renovation of the Children's Room next fall and that room will be needed. Motion to table to next meeting: Jeannie and Sheryl. Unanimous.

6. Books in Bloom event: Caroline explained that we are currently looking for musicians so she is going to work with Allison on a flyer to post around town. Letter to restaurants is ready to be mailed and it will be to fewer than 25. The pub on main street has a liquor license which would save us the trouble of getting a permit. Glenda asked for a description which Caroline explained the event and Lindsay provided the flyer from 2018. The second day is National Arbor Day and we will have a speaker to speak about the trees and the Garden Club will hand out seedlings.
7. Annual Meeting is when there was the election of the Board seats as well as an Author Speaker with a light breakfast. Jeannie recommended having it on a weekend, not during the weekday when more people can come. Connie suggested doing it during the week but as an early dinner or as a potluck. Caroline asked for ideas on how to honor the Lifetime the Members. Ideas brought up by the group were: lifetime member card, canvas bag or small homemade item. Emeritus members have roles where they are on the Board in a non-voting capacity but provide guidance to the existing Board.
8. Newsletter topics for Nov/Dec send were discussed. Glenda suggested adding messaging to social media. Feels that as a resident the communication from the Town is not great and could be better which is why her husband manages a Stoneham FB page now to keep updated. He can help us manage posts.
9. Glenda Colon's role – happy to have a specific role and wants to be more active in our community. Education is her career background. Friends can create a Director of Events role and put it out for virtual vote in upcoming newsletter.
10. Next Meeting at 2<sup>nd</sup> Saturday of the month which is December 9<sup>th</sup> at 12pm at the Library in the Stoneham Room. A virtual link will also be provided.
11. Adjournment at 1.28
  - a. Motion to approve: Glenda; seconded: Connie.